



FEB 7-9, 2025 | KICC | NAIROBI

Dear Sir,

We wish to participate in PROPEXPO

### EXHIBITOR DETAILS

Company Name : .....	Phone No. : .....
Address : .....	.....
.....	Mobile : .....
.....	E-mail : .....
Contact Name : .....	.....
Designation : .....	www. ....

### PROPERTY FOR SALE IN NAIROBI

PROPERTY NAME	STREET	LOCATION/AREA
1.		
2.		
3.		
4.		
5.		
6.		

### SPACE DETAILS

PARTICULARS		TOTAL AREA	RATE	AMOUNT
Shell Space	9 sqm    KES 270,000			
	12 sqm    KES 336,000			
	18 sqm    KES 460,000			
Bare Space	24 sqm    KES 570,000			
	30 sqm    KES 690,000			
	60 sqm    KES 1,320,000			
Stall No(s) : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Subtotal		
		+ 16%VAT		
		Total		
Amount in words :				

### BANK A/C DETAILS

ACC. Name : Trans Europa Events & Fairs Limited  
 Bank Name : I & M Bank, Parklands Branch  
 ACC. No. : 01001025681210  
 Swift Code : IMBLKENA

Signature

I agree to the rules and regulations overleaf

\*Please refer the backpage for rules and regulations

# **RULES & REGULATIONS FOR PROPEXPO KENYA 2025**

## **1. Agreement & Application:**

A contract is formed upon acceptance of the Space Booking Form by the Organizer (TRANS EUROPA EVENTS & FAIRS). Participation is on a "first come, first served" basis with advance payment. Incomplete forms will not be considered.

## **2. Payment Terms:**

Payments are due in installments: 25% on booking, 40% by Dec 15th, 2024, and 35% by Jan 25th, 2025. Failure to meet payment deadlines may result in forfeiture of deposits, and the space may be reallocated without notice.

## **3. Cancellation & Withdrawal:**

- Full refund for cancellations before Dec 15, 2024.
- 75% refund from Dec 15 to Dec 31, 2024.
- 60% refund from Jan 1 to Jan 20, 2025.
- No refund after Jan 20, 2025.

Withdrawal requires written notice to the Organizer, and penalties depend on the timing of notice.

## **4. Space Reallocation:**

Organizers have the right to reallocate exhibition space, alter the layout, or deny participation at their discretion, even if space has been previously assigned.

## **5. Stand Setup & Exhibit Placement:**

Exhibitors must submit stand drawings and specifications for approval by the Organizer. Stand setup must be completed before the event starts. Products must be placed at least 1 meter away from the stand boundary, ensuring adequate space for visitors.

**6. Bankruptcy:** If an exhibitor is declared bankrupt or wound up, the contract will be void, and any payments will be retained by the Organizer.

## **7. Subletting:**

Subletting or sharing space with unlisted companies is prohibited without prior approval from the Organizer.

## **8. Insurance & Liability:**

- Exhibitors are responsible for insuring their exhibits and personnel.
- Organizers are not liable for damages, theft, loss, or injuries caused by unforeseen circumstances such as natural disasters, labor disputes, or other force majeure events. Exhibitors must cover their own losses and are encouraged to obtain insurance.

## **9. Force Majeure & Event Continuity:**

In the event of emergencies or circumstances beyond the Organizer's control (e.g., natural disasters, strikes), the event may be postponed, re-arranged, or cancelled. If cancelled, the Organizer may retain part or all of the exhibitor fees. Exhibitors have no claims for damages in such cases.

## **10. Organizer Rights:**

The Organizer reserves the right to photograph and video record the exhibits for promotional use. Organizers can also amend, alter, or add to the rules at their discretion. Their decisions are final.